

Notice of Meeting

Surrey Local Firefighters' Pension Board

**Date & time**

Monday, 14 October
2019 at 2.00 pm

Place

Conference Room,
Surrey Fire and
Rescue Service
Headquarters,
Croydon Road,
Reigate, Surrey,
RH2 0EJ

Contact

Ben Cullimore
Room 122, County Hall,
Penrhyn Road, Kingston
upon Thames, KT1 2DN
02082132782
ben.cullimore@surreycc.gov.uk

Chief Executive

Joanna Killian

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 8914, fax 020 8541 9009, or email ben.cullimore@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ben Cullimore on 02082132782.

Elected Members:

Mr Nick Harrison (Employer Representative) (Chairman)

Independent Representatives:

Sally Wilson (Employer Representative) (Vice-Chairman), Richard Jones (Employee Representative), Glyn Parry-Jones (Employee Representative)

TERMS OF REFERENCE

The Committee is responsible for the following areas:

The role of the Local Firefighters' PENSION Board as defined in the draft Firefighters' Pension Scheme (Amendment) (Governance) Regulations 2015, is to assist the Fire and Rescue Authority Scheme Manager:

a) to secure compliance with:

- i) the scheme regulations;
- ii) any other legislations relating to the governance and the administration of the Firefighters' Pension Scheme and any other connected scheme;
- iii) any requirements imposed by the Pensions Regulator in relation to the Firefighters' Pension Scheme

b) to ensure the effective and efficient governance and administration of the Firefighters' Pension Scheme

AGENDA

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

3 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Members' questions is 12:00pm four working days before the meeting (8 October 2019).
2. The deadline for public questions is seven days before the meeting (7 October 2019).
3. The deadline for petitions was 14 days before the meeting and none have been received.

4 ACTION TRACKER

(Pages 5
- 6)

The Board is asked to review and note its action tracker.

5 ADMINISTRATION UPDATE (1 JUNE 2019 - 31 AUGUST 2019)

(Pages 7
- 48)

The Board is asked to note the content of this report and make recommendations if any further action is required.

6 RISK REGISTER

(Pages
49 - 54)

The Board is asked to note the content of this report, including changes to the scoring of current risks and the inclusion of additional risks, and approve the Surrey Firefighter's Pension Scheme (FFPS) Risk Register (shown as Annex 1). The Board is further asked to make recommendations of any amendments to the Surrey FFPS Risk Register.

7 DATE OF THE NEXT MEETING

The next meeting of the Surrey Local Firefighters' Pension Board is yet to be agreed.

Joanna Killian
Chief Executive

Published: Friday, 4 October 2019

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation.